



Request for Proposal 2018 Community Partner Grant

Introduction

The Junior League of Pittsburgh, Inc. (the “JLP”) is an organization of women committed to promoting voluntarism, developing the potential of women and improving communities through the effective action and leadership of trained volunteers. The JLP is part of the Association of Junior Leagues International, an organization that unites over 150,000 women in 291 communities in the United States, Mexico, United Kingdom, and Canada. The JLP’s focus area is food insecurity and its goal is to improve food access for households living below the poverty line in the East End of Pittsburgh.

You are invited and encouraged to respond to be considered for this Community Partner Grant for non-profit organizations. This year’s grants will range from \$2,000-4,000. Along with a monetary grant, a successful partnership will include having our 130+ trained volunteers available to assist with your needs. Upon being awarded a grant, recipients may establish a lasting relationship with the JLP and will be invited to speak to the membership at our May 2018 meeting (date to be confirmed).

About Us

The JLP is an organization of women dedicated to improving the Pittsburgh community through effective action and leadership of trained volunteers. To create lasting change, our members raise money, which is used to make strategic grants, and provide volunteer support where help is most needed.

Since fall 2015, the JLP has committed its resources to fighting childhood hunger and food insecurity. To that end, we provided critical funds to establish the backpack feeding program at Propel East K-8 school, provided financial and volunteer support to backpack feeding programs at elementary schools in the Pittsburgh Public Schools system, and helped to fund the summer feeding program at FOCUS Pittsburgh. In 2017, our grants were awarded to programs focusing on solutions to the problems of hunger, including Earthen Vessels Outreach, FOCUS Pittsburgh, Squirrel Hill Food Pantry, and Just Harvest. Our knowledgeable members are passionate about ending childhood hunger. As our members become more educated about this issue, we aim to build partnerships in the community of organizations and service providers working to fight hunger in Pittsburgh.

Proposal Requirements

To be considered for this grant, you must be applying for funding for a program that works to combat food insecurity and hunger in children ages 0-12 years old in the East End of Pittsburgh.

For our purposes, the East End of Pittsburgh is defined by the following zip codes: 15201, 15206, 15207, 15208, 15213, 15217, 15218, 15219, 15221, 15224, 15232, and 15147.

The USDA defines food insecurity as the limited or uncertain availability of nutritionally adequate and safe foods or limited or uncertain ability to acquire acceptable foods in socially acceptable ways. The USDA defines hunger as an individual-level physiological condition that may result from food insecurity.

Grants must be used for programming. Proposals to fund general administrative costs will not be considered, including staff time and travel.

Please note that as part of the determination process, the JLP may request additional information and/or view your IRS Form-990.

Important Information

RFP Issue Date: February 5, 2018

RFP Due Date: March 30, 2018

Notice of Award Date: April 27, 2018

Annual Meeting Award Date: May 2018

Contact Person

Please return completed proposals by email or mail using the information below:

Robin Alexander, R&D Committee Chair

Junior League of Pittsburgh

research@jlpgh.org

or mail to:

33 Terminal Way, Suite 531A

Pittsburgh, PA 15219-1212

Copies and Format

Proposals may be sent electronically or by mail. Our preference is to receive electronic copies; however, sending hard copies will not reflect negatively on your proposal. If mailing hard copies, please send only one copy, which must be postmarked by March 30, 2018.

Proposal Overview

Please address the following in your proposal:

1. **Organizational overview.** Please describe your organization. When was it founded? What is its mission? What is its impact? If your organization uses a logic model that would support your application, please include it with your submission.
2. **Contact information.** Please include phone numbers and email addresses for the organization's CEO, the person heading the program to be funded, and any other key staff members who will be working on the program.
3. **Non-profit status.** Please provide evidence of your organization's 501c(3) status by including a copy of the IRS determination letter. If you do not have 501c(3) status, please explain (e.g., are you part of a governmental authority such as a public school?)
4. **Program.** Please describe the program for which you are requesting funding. Describe the problem or issue the program addresses. What are the activities and measurable outcomes? What is its impact? Please be as detailed and specific as possible.
5. **Funding.** How much money is requested? We expect to award grants ranging from \$2,000-4,000. Please provide a program budget or, if one is unavailable, include your most recent audit report or financial review.
6. **JLP experience.** What prior experience, if any, has your organization had with the JLP? Have JLP volunteers helped your organization? Have you applied in the past for a JLP community partner grant? If received, what impact did the grant have?

7. **Volunteer opportunities.** What short-term (half-day or less) volunteer opportunities if any are available for collaboration with the JLP? If so, please describe in what capacity your organization could utilize our trained volunteers.

Terms and Conditions

Applying for a grant is not a guarantee of a grant or a chance to work with the JLP. Not securing a grant at this time does not necessarily exclude a program from the possibility of future funding or JLP collaboration. All information contained herein must be complete and accurate as of the date of the proposal, and the grant applicant will notify the JLP immediately if any provided information materially changes.